



Cat Turner <caturner@utah.gov>

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## Utah Chapter of NIGP February Newsletter

1 message

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Utah Chapter of NIGP(caturner@utah.gov) <mailer@mail2.clubexpress.com>

Sun, Feb 6, 2022 at 4:30 PM

Reply-To: caturner@utah.gov

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# NIGP



Official Chapter  
Newsletter

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## UTAH CHAPTER of NIGP *President's Message*

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Dear Utah Chapter Members,



I hope that you along with your wonderful families are doing well. We recently had an excellent start to our first 2022 meeting where Rick Grimm reflected on our 2021-chapter accomplishments and future key strategies for 2022. In addition, Polly Alles shared information about how to cancel contracts and Melynda Thorpe shared strategies for personal and professional branding. We hope you enjoyed the virtual meeting, and we look forward to seeing you in person in the future.

### **Here are some upcoming things for our Chapter Procurement bill we are watching**

HB87 Procurement Code Revisions – Repeals language prohibiting a contractor under a multiple award contract from lowering the contract price under certain circumstances.

SB82 State Facilities Management Amendments - Increases the limit of the value of a property that the Division of Facilities Construction and Management may acquire and dispose of without legislative approval from \$250,000 to \$500,000; Continued...

SB92 Project Entity Procurement Modifications- Defines terms and requires project entities to adopt provisions related to procurement; comply with provisions of the Utah Procurement Code.

SB129 State Prevailing Wage Requirements – Requires workers on state construction projects to be paid a prevailing wage and requires a bid issued by a procurement unit and a contract resulting from a bid to comply with the prevailing wage requirements.

### **Buyer and Manager of the Year Nomination**

This is a great opportunity to recognize the contributions of your staff or manager in your agency. **Nominations are due February 14, 2022, by 5 pm via email to Solomon Kingston at [skingston@utah.gov](mailto:skingston@utah.gov).** Thank you for your partnership in recognizing the contributions of our chapter members to the public procurement profession.

### **Reverse Trade Show**

I want to personally invite you to register for the 2022 State of Utah/Utah Chapter of NIGP Reverse Trade Show that will be held **Thursday, May 10, 2022, from 9:00 am – 3:00 pm** at the Mountain America Expo Center in Sandy, Utah. This event allows vendors to meet with several government agencies all in one place, and for you to meet with new and existing vendors that may be able to help your agency. If you haven't registered yet, please go [HERE](#).

### **We are listening to**

NIGP Radio <https://www.nigp.org/events/radio-nigp>. They discuss Hot Topics, Procurement Pioneers, Chapter Updates, Tech Talk, Fraud Alert, Chapter ideas, and more.

### **And**

Qualtrics XM Talks, Malala Yousafzai, "How to rekindle your drive to lead". Click [HERE](#) to listen. The video is only available until February 26.

*"Change requires courage, hope, and ambition"* Malala Yousafzai

**We look forward to seeing you at our next meetings**

- Brown Bag - February 17, 2022, at Noon (Virtual)
- NIGP Chapter – March 10, 2022, at 9 – 11:30 (Taylorsville State Office Building)



**Future Brown Bag Learning Series**

Inflation and Navigating Supply Chain Constraints

Presenter: Nick Hughes

February 17, 2022 - Virtual meeting

12:00 - 1:00 PM

Register [here](#).

**Future NIGP Meetings**

Sustainable Purchasing Summit

March 17th - Taylorsville State Office Building

**Reverse Trade Show**

Save the Date: May 19, 2022



**SAVE THE DATE**

**REVERSE TRADE SHOW**  
Thursday, May 19<sup>th</sup>, 2022  
9 am to 3 pm  
**Interact. Learn. Connect.**

Hosted by:

**NIGP** Official Chapter **UTAH** 

**Reverse Trade Show – May 19<sup>th</sup>, 2022 – Mountain America Expo Center**





## Silent Auction Ideas

Spa Gift Certificates	Fine Dining gift certificates
Museum Tickets	Artwork
Comedy Tickets	Jewelry
TopGolf or Golf Course passes	Sports Tickets
BBQ Smore baskets	Board game basket and treats
Movie night baskets	Chocolate gift basket

Both Vendors and Agencies will be able to bid on silent auction items.

This year in lieu of registration fees for our **REVERSE TRADE SHOW** we are asking each agency to provide a minimum \$25 gift item to use in the auction and encourage those agencies with several attendees to provide something with a higher value. We hope each agency will help provide item(s) to donate but encourage attendees to chip in as well. We plan on having over 500 people attend so multiple silent auction items and values are needed to be successful. Money raised through the auction will go directly back to Utah Chapter members to increase learning opportunities, create more scholarships, and provide better content moving forward.



**Members Making History**

Woody Turnbeaugh of Alpine School District has passed the NIGP-CPPB test!  
Congrats to Woody!!!!!!



**Members Making History**

Kainoa Willing of the Department of Human Services  
has passed the NIGP-CPPB test!  
Congrats to Kainoa!!!!!!

Please update your contact information to

be updated in our membership directory  
so we can contact you when we hear of  
something awesome happening,  
like getting your NIGP-CPP, CPPB, or  
CPPO!

Please complete the following steps in the  
next five (5) days!

Click [www.nigputah.org](http://www.nigputah.org)

Click Member Login on the upper right-hand  
side

Enter your User Name and Password and  
click Login

Click on the Arrow next to your name on the upper right-hand side.



Control Panel ★ Favorites Brooke B. Smith ▼

Click [Profile](#)

Click [Basic Member Info](#)

## Member Profile

### Membership Summary



Type: National Member  
Status: Active  
Exp. Date: 12/31/2022

Member Number: 129  
Join Date: 1/1/2019  
Last Renewal: 11/1/2021

Current Email Address: [bsmith@murray.utah.gov](mailto:bsmith@murray.utah.gov)



### Basic Member Information

Click here to edit your basic contact information such as your address or phone number.



### Standard Member Directory

Click here to edit your public member directory profile such as your bio information and set what is visible to members or the public.



### User Name / Password

Click here to change your login information.



## Contact Information

This page allows you to enter more contact information than was supplied in the Membership Application. The Site this address in place of the Primary Address.

### Member Information

Member Number: 129

Salutation  [Select](#)

First Name: Brooke B.

Middle Initial:

Last Name: Smith

Mobile Phone:

Email Address: [bsmith@murray.utah.gov](mailto:bsmith@murray.utah.gov)

## Company / Primary Address

Company

Occupation/Title

Country  [Show All](#)

Address 1

Address 2

City

State

Zip Code

Timezone  [Show All](#)

Phone

Click [SAVE](#) at the bottom of the screen

If you would like to add a [profile picture](#), [banner image](#), and brief biography please click [Standard Member Directory](#).

## Chapter Members,

It's that time of year to send in your nominations for Buyer of the Year and Manager of the Year. These are 2 separate awards you can nominate someone for.

**Buyer of the Year** is an award presented to a Utah Chapter of NIGP member who has demonstrated outstanding professionalism and contributed to the advancement of the public procurement profession and professional development during the past calendar year - 2021.

**Manager of the Year** is in some ways similar but recognizes a manager in your organization who has contributed to the advancement of the public procurement profession and professional development during the past calendar year - 2021.



This is a great opportunity to recognize the contributions of your staff or manager in your agency. See attached nomination form for additional details.

**Nominations are due February 14, 2022 by 5pm via email to Solomon Kingston at [skingston@utah.gov](mailto:skingston@utah.gov).**

For questions, please send those to Solomon Kingston at [skingston@utah.gov](mailto:skingston@utah.gov).

Thank you for your partnership in recognizing the contributions of our chapter members to the public procurement profession.

Respectfully,  
Solomon Kingston

Vice President - NIGP Utah Official Chapter



[Buyer of the Year 2021](#)



[Manager of the Year 2021](#)





First Lady Abby Cox launched a statewide movement as part of her **Show UP Utah** initiative and she needs your help. Abby's goal is for the residents of Utah to perform 1,000,000 acts of service in the year 2022 and we can help by spreading the word!

This [link](#) contains information, graphics, and sample social media posts that can be shared with the public, and we are asking if you would participate in helping get the word out. Please inform your residents of the **Show UP Utah Initiative** and share the graphics on social media, in your newsletter, or in any way you communicate with your community.



## The 1-2-3 Challenge

In order to accomplish this lofty goal, she's created the **1-2-3 Challenge** for social media. We would truly appreciate it if you would be willing to participate in the challenge at some point over the next week, beginning tomorrow at 10:00am. The process is simple. To participate in the challenge, you:

**SEE 1:** Think about someone who has served you personally, or who has served in our community. Thank them by posting on social media about them, using the hashtag **#ShowUpForService** and tagging us **@ShowUpUtah**.

**SERVE 2:** Pay it forward! Decide on two acts of service YOU will do, and post about it before, during, or after you serve. This can be part of your original post or a separate post entirely. Go wild with it!

**INVITE 3:** Now you challenge three people to participate with us by creating their own 1-2-3 Challenge post and doing service in their own spheres!

**Our chapter is service-minded. I do not doubt that by working together we can help the First Lady meet her goal and accomplish 1,000,000 acts of service across the state. On behalf of Governor Spencer Cox and First Lady Abby Cox, I want to thank you for your help in spreading the word as our chapter helps accomplish this act of service goal in 2022. If you participated and want to share, please email [Communications@NIGPUtah.org](mailto:Communications@NIGPUtah.org).**





**Come Prepared, the Utah Chapter of NIGP wants to educate and promote members on social equity issues as they pertain to procurement**

Vendor engagement is oftentimes complex and prone to mistakes. However, it is essential to effectively overcome barriers within Vendors, especially the barriers between the vendor and government agencies.

To prepare for Vendor engagement events, like RFP's or BIDs, a worksheet to properly prepare for a project may be valuable.

A worksheet, which is easily adaptable for any project, will help prepare staff for many of the logistical complexities involved in a project. By addressing a series of questions, staff will be better prepared for all aspects before, during, and after the implementation of any RFP or Bid.

**What is the purpose of your engagement?**

State briefly what the goal of the project is.

**Who are the Stakeholders and audiences?**

Who are the key stakeholders or partners? Who is affected by, involved in, or has a specific interest in the project? What strategies will you use to ensure you have up-to-date information? How will you make sure you are effectively reaching all of your audiences?

**Barriers and risk**

What do you perceive as barriers and risks to doing this project?

**Decision-making process and communications**

If there are decisions to be made, how does the engagement fit into the overall decision-making process?

What is in place to inform vendors of benchmarks or progress about your project?

**Evaluation and monitoring of success**

How will you evaluate the success of your project both in terms of process and outcomes?

**Logistics and things to consider for planning community meetings:**

Some things to consider: Venue, Host, Weather, Staffing, Budget, Accessibility, Time, Potential Change orders, etc...

For additional resources on building a Worksheet and/or social equity issues as they pertain to procurement, please visit [here](#).



The Utah State Board of Education is hiring a Purchasing Agent III.

**POSITION SUMMARY**

Join our team at the Utah State Board of Education (USBE) where you can work for an amazing agency that strives to make a difference every day. We are looking for a **Purchasing Agent III** with excellent customer service skills to assist with the procurement of goods and services for the Board of Education. If you have an affinity for karaoke and dad jokes, this is the job for you. Click [here](#) to learn more.

## CHECKLIST: 12 of the Best Job Interview Questions to Ask Local Government Candidates

- ☐ Please tell us why you are interested in this position.
- ☐ Please describe how your previous work experience has prepared you for this position. Please be specific.
- ☐ How do you feel your educational background has prepared you for this position?
- ☐ Although we have reviewed your resume and have been briefed on your qualifications, would you tell us a little bit more about your professional background and interests?
- ☐ What are your three main professional goals for the next five to 10 years?
- ☐ What are your biggest work-related accomplishments? Why were you able to attain them?
- ☐ What are your biggest work-related failures? Why did they occur? What have you done to prevent them from recurring?
- ☐ What are the two most difficult problems you have encountered in your previous positions? How did you solve them?
- ☐ What strategies do you use to anticipate problems? Give an example. If a problem arises that you have not anticipated, how are you likely to handle it? Give an example.
- ☐ Can you give an example of creative problem solving from your past work history?
- ☐ Describe your experience in working with citizens from various cultural backgrounds. What approaches have you used to ensure adequate attention is given to the varying needs of these groups?
- ☐ Describe an ethical dilemma you have faced in the workplace. How was it resolved? What was your role in the resolution? What, if anything, would you do differently if you were faced with the same issue again?

Are you doing something AWESOME in procurement or life in general? Let us know. Life is short, we would love to celebrate your success!

For newsletter submissions, recommendations, or comments, please email [Communications@NIGPUtah.org](mailto:Communications@NIGPUtah.org).



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